

Minutes of the Parish Council Meeting held on 5th October 2020. This meeting was held remotely by Teams due to the Covid-19 Global Pandemic at 7.30 pm

Present: Mr V Davies - Chairman, Mr Ivor Davies, Ms L Clarke, Mrs P Huntingford, Ms K Macklin, Mr M Beckwith, Mr C Sheppard and Mr J Willmott together with the Clerk Mrs D Baylis.

1. Apologies and absences

Apologies received from Councillors Dennis Hollands (technical issues), Pat Sullivan (technical issues), P Dengate and T Harwood. Cllrs B Hinder and A Brindle were attending a meeting at Maidstone Borough Council but hoped to join the meeting later. These apologies were accepted.

The Chairman V Davies had emailed Cllr T Harwood regarding his nonattendance at meetings but had received no response. He would try again.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None declared.

3. Minutes of the Parish Council Meeting 7 September 2020

The minutes of the meeting were **agreed** and would be **signed** when circumstances allow.

4. Matters Arising from the Minutes

None.

5. Crime Report and Police Issues

Noted. The attempted burglary of the allotments was noted. It was suggested that putting anti-climb paint on the top of the gate be added to the Estates Committee Agenda.

6. Adjournment to enable members of the public to address the meeting

No members of the public had joined the meeting.

7. Draft Minutes of Recent Committee Meetings

To receive and note the following draft minutes.

Finance and General Purposes Committee Meeting 21 September 2020 **Noted.**

Environment Committee Meeting 7 and 14 September 2020 **Noted.**

8. Finance and General Purposes Committee Vacancy

Cllr Macklin said that she would like to take up the vacancy. There being no other candidates this was agreed by all.

9. Finance

9.1 Payments made out of meeting 26.08.28–25.09.20. **Noted.**

9.2 Receipts for the period. 26.08.20 – 28.09.2020. **Noted.**

9.3 Account balances report. **Noted.**

10. Policies and Procedures

10.1 Environment Committee Terms of Reference

It was proposed by Cllr V Davies, seconded by Cllr L Clarke and all agreed that these terms of reference be adopted.

10.2 Finance and General Purposes Committee Terms of Reference

It was proposed by Cllr V Davies, seconded by Cllr I Davies and all agreed that these terms of reference be adopted.

10.3 Equal Opportunities Policy

It was proposed by Cllr V Davies, seconded by Cllr L Clarke and all agreed that this policy be adopted, subject to the minor grammatical changes suggested by Cllr Clarke.

10.4 Communications, Press and Media Policy

It was proposed by Cllr V Davies, seconded by Cllr K Macklin and all agreed that this policy be adopted, subject to the minor grammatical changes suggested by

Cllr Clarke.

The Chairman and all present thanked the clerk for all the good work put into producing these policies

11. Reports from Councillors/Office

Cllr I Davies had attended the KALC meeting on the 1st October 2020. One main subject was the Local Plan Review. There would be a meeting of the MBC Strategic Infrastructure Committee in November and the Parish Council need to get a report done for this.

Remembrance Sunday – There were planned socially distanced celebrations as well as virtual ones. The Parish Council have ordered 2 wreaths and consideration as to how to lay them is needed.

12. Reports from Borough and County Councillors

None as neither were present.

13. Grant Applications

None received

14. Sale of Wildfell Close

The decision made out of meeting to accept the costs from Kent County Council regarding the sale of the land was ratified.

15. Covid-19 update

Noted.

16. Matters for Decision

None

17. Correspondence

None.

18. Matters for Information

The Clerk reported that a meeting was being held with Network Rail regarding the access they needed through the Franklin Drive Play area. A report would be made at the next PC meeting.

Cllr Sheppard asked if there was any more information on the clearance work on Boarley Lane. The Clerk said that there was no update from any of the Agencies that it had been reported to, however Cllr Hinder had found out that in the Local Plan Review there were plans for up to 65 houses on the land behind and that this piece of land was the access to the site.

Cllr I Davies reported that NALC (National Association of Local Councils) had bought in new pay scales and that staff salaries were being adjusted accordingly as this was a contractual obligation.

19. Items for Next Agenda

To be received by the Clerk on or before the 26 October 2020. **Noted.**

20. Next Meeting

2nd November 2020 **Noted.**

Meeting closed at 8.07 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....